

**SCTCH CLUB CROQUET SECTION Minutes of Committee Meeting held on Thursday
20th November 2003**

Present; Tony Dustan-Smith (Chair), Muriel Philpot (Secretary), Barbara Clarke, David Clarke, John Dixon; Derek Powell; Amanda Prowse, Gwen Sims, and Elaine Woodward

Apologies. David Temple

1. **Minutes** of the last meeting were agreed and signed with one amendment.
2. **Matters arising** it was agreed that Gwen Sims would represent the Golf Croquet Section on the committee and that she would liaise with Gabby Macadam.

3. **Secretary's report** none

4. **Management Committee report by Tony**

- a) SCTCH has a considerable shortfall of cash.
- b) The management committee would try to appoint a Manager for 2 days a week (salary £10,000) to oversee the catering and pavilion bookings.
- c) Any money raised by the Croquet Section towards the refurbishment of the Lawn 3 hut and a sprinkler system must be paid into the SCTCH account but will be held on behalf of the Section. The target is to raise £25,000 by 2007.

5. **Committee members' reports**

Elaine:

- a) had attended the SW Federation AGM; handicaps for the different clubs were being discussed with the idea of making them uniform.
- b) the Club internal tournament dates for 2004 were agreed.

Barbara:

- a) confirmed that in future £3.00 should be paid for tea for each match at home or away
- b) proposed that there should be a manager for each section of external tournaments. Brian Smith has agreed to manage the Parkstone Trophy; Gabrielle Walker will be asked to manage the Intermediate League; and Iain Friedlander to manage the B League. c) suggested that new members should be invited to attend the Spring Lunch.

Gwen reported that arrangements are well in hand for the Christmas Lunch and so far 45 tickets have been sold. Terry and his wife will be invited.

Amanda has redesigned the lawn booking sheets into one and half hour slots; this will be tried for a month in the new season.

John has completed the new award boards; he has also tidied the store room by lawn 3 and made an inventory of all equipment. He commented that the balls needed re-grading.

6. **Any other business**

- a) Section subscriptions: Tony will talk to Graham Dodd about the suggestion of receiving subscriptions from Croquet members earlier in the year to facilitate the one membership list inly in April.
- b) Travel expenses: the committee decided that no travel expenses should be paid to members playing in away matches.
- c) Coaching sessions for new members: David Clark agreed to act as co-ordinator of coaching sessions.
- d) Lawns: All lawns will be available for both Association and Golf Croquet.
- e) Further business to be carried forward to the next meeting:

- 1' Club afternoon.
2. the ladder game.
3. catering

7. Date of the next meeting Thursday December 11th 2003 at 09.00am in the Sidmouth Club

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CTCH CLUB CROQUET SECTION

Minutes of committee meeting held at the Sidmouth Club at 9am on Thursday 11th December 2003

Present: Tony Dustan-Smith (Chairman); Amanda Prowse (acting secretary); Gwen Sims; David Temple; Elaine Woodward; Barbara & David Clarke, John Dixon.

Apologies Muriel Philpott; Derek Powell.

1. Minutes of the last meeting were unavailable for signing due to absence of secretary.

2. Matters Arising

a) **Match Fee** of £4 was agreed for both home and away matches. Gwen accepted a budget of £2.50 per person for teas; the excess revenue could be used to subsidise travel expenses for members representing the club at distant venues.

A flat rate of £5 for any round trip of over 100 miles was suggested. Derek to work out mileages to relevant clubs.

b) **Lawn Bookings** available in 3-hr slots for Lawns 1 & 2. 1½-hr slots for Lawns 3 & 4 to facilitate golf croquet bookings.

c) **Golf Croquet** under Gabby Macadam to be split into 2 x 1½ hr sessions to encourage staggered arrival times.

3. **Secretary's Report** None

4. **Management Committee Report by Tony**

a) SCTCH trading loss running at £10,000pa.

b) Any section's expenditure over £250 to be authorised by management committee.

c) Jackie Petherbridge has moved away; her input into the club will be sorely missed.

5. Committee Members' Reports

John Dixon presented an inventory of croquet equipment and list of work to be undertaken before 2004 season. Club now using Barlow GT balls. One set Jacques secondary colours and some odd Jacques balls to be donated to a start-up club.

Tony D-S thanked John for his hard work in compiling the inventory.

Tony also confirmed receipt of £10,000 from CA in form of £6,000 grant and £4,000 interest free loan. Sports Council grant applied for: £10,000 grant & £5,000 interest-free loan.

David Clark on coaching.

a) Problems with follow-up of new members.

b) David is happy to organise coaching schedule but not to coach personally.

c) Graham Dodd's impressive commitment to coaching was acknowledged. Graham is to be asked to coach improvers at a higher standard where his expertise can be put to better use. New coaches to be used for beginners, with added emphasis on fun as well as technique. d) Club has 8 qualified coaches. David and Amanda willing to train as coaches.

e) Cost of training new members considered far too low. To rise from £16 to £25 in 2004, with a further review in 2004.

Barbara Clark

a) Asked for precis of minutes to be displayed in mallet room and Lawn 3 pavilion.

b) Spring newsletter to be distributed in Jan. Membership fees to be paid by 1 Feb.

c) Info on social events and tournament dates to Graham Munday for SCTCH fixture calendar.

d) Tournament managers:

Brian Smith	Parkstone Trophy	Peter Miller	Federation
Mary Smith	Intermediate	Graham Harford	'B' League
Barbara Clark	Friendlies		

Elaine reported:

a) CA Entry submitted.

b) Trophy Boards to be re-done.

c) David Temple to run ladder. David to consult Michael Lester at Budleigh about their very successful format **Gwen** reported on catering

a) Favourable feedback on the Christmas Lunch.

b) Committee discussed pros and cons of holding functions in clubhouse. Costs lower but problems accommodating large numbers. Change of scenery favoured by several members. c) Spring Lunch venue/date/price discussed. Committee vote split 4/4 between clubhouse or hotel as venue. ADS casting vote in favour of hotel. Gwen to sound out Royal York on date and price.

d) Possible regular barbecue during height of season, possibly after club afternoon.

6. Centenary 2007

Watering system for lawns considered more essential than new pavilion as lawns are central to croquet section's existence. Tony has researched options:

a) Lawns should certainly be watered overnight to avoid evaporation.

b) Overground system has problems of vandalism/sprinklers blowing over during night

c) Underground system - last quote £15,000 including electricity and water supply, which would also supply hut). Addition of bore hole (already done at rugby club) makes estimated total of £20,000.

d) Fundraising suggestions included gifts, interest-free loans from members. Possibility of low-interest loans from members discussed, maybe 3% to reflect lost building society interest. These options would provide the capital now to enable work to be completed. Important that newly laid lawns are efficiently watered a.s.a.p. New shelter on Lawn 2 discussed. Possibly gazebo tent? Temporary structure would not require planning permission.

7. Diary Dates

Thu 8 Jan	Croquet committee meeting 9am
Sat 6 Mar	New Members 10 - 12 am
Sat 13 Mar	Coaching Refresher in clubhouse (?with chips?)
Sat 20 Mar	Coaching Refresher in clubhouse (?with chips?)
Sat 27 Mar	Lawns open (weather permitting)
Fri 11 June	Sparkling Wine Evening
Fri 16 July	Fun & Food

Thu 21 Oct AGM & Supper
Meeting concluded-at 12 noon.



Croquet Club Inventory
December 2003

Balls

Description	Number		Location
New / Unused			
Barlow GT primary	2 sets)	Locker
Jacques secondary	1 set)	'Open
Jacques Red/Black/Yellow	1 off)	Tourna-
Jacques Green / Brown	1 off)	ments'
Open Tournament			
Barlow GT primary	4 sets)	Locker
Barlow GT secondary	4 sets)	'Open
Cradles & clips	8 sets)	Tournaments'
Internal Tournament			
Jacques primary	4 sets)	Locker
Jacques secondary	4 sets)	'Internal
Cradles & clips	8 sets)	Tournaments'
Club			
Primary	4 sets)	Locker
Cradle & clips	4 sets)	-2-
Secondary	3 sets)	Locker
Cradles & clips	3 sets)	
Box 1 white, 1 green, two pink)	-3-
General practice Golf Croquet			
Primary in square box	6 sets)	Hut
Secondary with cradle & clips	2 sets)	-3-
Spare			
Assorted primary / secondary	22 off)	Storeroom
Modified for Fun Games	5 off)	Lawn 3

Lawn Equipment

Hoops

Townsend new	1 set
Townsend used	6 sets
Wire	8 off
Jacques	1 off

Centre Pegs

New	4
Used	10

Corner Flags

Material used	4 sets
Material unused	4 sets
Plastic	7 sets
Corner pegs painted white	50 plus

Bisques

Full	130
Half	60

Clips In addition to those on cradled sets

New [Not yet unpacked] primary	5 sets
New [Not yet unpacked] secondary	4 sets
Used primary [Hut 3]	23 off
Used primary {Locker room}	100 plus

Wharrad Turns Board & pegs	4 sets
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Mallets	Club property	40
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Benches	Stained brown	8
	Painted white	1

Chairs

White plastic	14
Green plastic	18
Folding canvas	3
Folding wood	2
Deck chairs	5
Old style white plastic	4

Edge Board

Stained brown	40
Painted white	19

Miscellaneous equipment held in Locker Room

Coaching	sets of books, counters, etc.	3
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Cleaning Materials broom, dustpan, sweeper, etc.

1 'Library Box') Not inspected

1 'Catering box') or itemised

Thermos Flasks 7

Note: The above is an outline list of equipment. I have detailed listings of all items [including the smaller odds and ends]and their present location.

J Dixon

Ground/Equipment Representative

11th December '03

**SCTCH CLUB CROQUET SECTION Minutes of committee meeting held at the
Sidmouth Club at 9am on Thursday 8th January 2004**

Present: Tony Dustan-Smith (Chairman); Muriel Philpott (Secretary); Barbara & David Clarke; John Dixon; Derek Powell; Amanda Prowse; Gwen Sims; and Elaine Woodward

Apologies David Temple.

1. Minutes of the last meeting were agreed and signed. Also the minutes of December 11 2003 meeting were signed.

2. Matters Arising Coaching refresher sessions: TD-S will ask Brian Smith to set up tables for demonstration purposes.

3. Secretary's Report

- 1) The Spring Newsletter is being prepared for distribution in mid-January.
- 2) Graham Dodd has been notified of the number of members for CA registration.

4. Management Committee Report; None

5. Committee Members' Reports

Gwen Sims reported that the Spring Lunch has been booked at the Royal York and Faulkner Hotel, price £15 per head. The menu was agreed by the committee.

Barbara Clarke reiterated that match fees will be £4 per match and that Graham Harford will manage the B League.

Amanda Prowse presented the lawn-booking sheet in its new format.

Elaine Woodward presented the Tournament arrangements. The May Bank Holiday Open Tournament clashes with the Club Coffee Morning; therefore a cold lunch will be served.

David Clarke reported that a meeting had been held to decide on the coaching for this season. Graham Dodd and Brian Smith will produce new coaching cards. Golf Croquet will be included.

John Dixon reported that training equipment for the new members will be ready to start their coaching in April. **Discussion items**

- i) Sprinkler system: TD-S will send out an appeal letter to members seeking funds for the system.
- ii) The Ladder Game: under consideration.
- iii) Catering: under consideration.
- iv) Club afternoon: BC suggested that the first Club session should be held over a full day; to be considered,

7. Any other business

- i) Lawn 3 hut refurbishment put on hold.
- ii) Glass trophies to be purchased to give to winners of Open Tournaments.
- iii) EW has all the names ready for the new notice board. The Belmont Cup Handicap Singles names to be added to the new board from 1969. Previous names will remain on the old board.

Date of next meeting: February 5 2004, 11.00 am



**SCTCH CLUB CROQUET SECTION Minutes of committee meeting held at the
Sidmouth Club at 11.0 am on Thursday 5th February 2004**

Present: Tony Dustan-Smith (Chairman); Muriel Philpott (Secretary); David Clarke; John Dixon; Derek Powell; Amanda Prowse; David Temple; and Elaine Woodward

Apologies Barbara Clarke; Gwen Sims

1. Minutes of the last meeting were agreed and signed.

2. Matters Arising

Minute 7 (ii): Derek Powell had spoken to the engraver in Sidmouth Market; cut-glass tumblers at £12 each could be engraved for £2.50 per glass. There would be a reduction for several.

3. Secretary's Report

- 1) Letters have been received from Iris Dwerryhouse and Gwyneth Dart in addition to one from Sue Rogers about the Ladder Game and the Club Afternoon.
- 2) Gwen Sims has agreed the menu for the Spring Lunch with the Royal York and Faulkner Hotel.
- 3) The Bulletin for the Fortfield Newsletter will be written this month.

4. Management Committee Report Tony Dustan-Smith reported that the Management Committee had agreed to his Appeal letter to the croquet section membership for money for the proposed sprinkler system. The final version of the letter should be ready for the March mailing of the summer programme. Before the letter is sent, the Management Committee must agree the timescale of repayment of any loans offered.

5. Committee Members' Reports

Amanda Prowse

- i) Proposed that information about the Croquet Section in addition to that of The SCTCH Club should be submitted to future editions of the Sidmouth Diary; agreed.
- ii) The new lawn bookings forms were presented and agreed.

David Clarke reported that there are 4 coaches to coach prospective new members who could be helped by assistant coaches. Fees for the 6 lessons to be £25 per person. It was agreed to create a waiting list of new members after the first 16 applications.

John Dixon reported that

- i) Terry will be asked to repaint the hoops;
- ii) the doors on the Lawn 3 hut need attention and new locks; John Palmer will be approached
- iii) John Dixon will set aside a week in March for painting and maintenance and will seek help from the members.

David Temple reported on the new arrangements for the Ladder Game copies of which will be posted on the notice board.

Elaine Woodward said that work on the names for the Croquet honours board was now complete.

7. Any other business

i) The meeting agreed the traveling expenses for matches as presented by Derek Powell

ii) New members social; April 30 date to be investigated.

iii) Christmas Lunch: December 8 agreed.

Date of next meeting: Thursday March 11th 2004 at 9.00 am

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SCTCH CLUB CROQUET SECTION

Minutes of Committee meeting held at the Sidmouth Club at 0900 on Thursday 11 March 2004

Present: Tony Dustan-Smith (Chairman); Muriel Philpott (Secretary); David & Barbara Clarke, Amanda Prowse; David Temple; John Dixon; Elaine Woodward; and Gwen Sims

1. Apologies Derek Powell
2. Minutes of the last meeting were agreed and signed.
3. Matters Arising

The laws Course at Budleigh was mentioned; it is regrettable that this clashes with Sidmouth's refresher sessions.

4. Secretary's Report
 - 1) Programme of Events to be distributed at the Spring Lunch.
 - ii) CA notice of club sub to be displayed in mallet room.
 - iii) Engraver has been paid for work on club trophies.
 - iv) Swan newsletter to be collected by Elaine from Budleigh and left in mallet room.

5. Management Committee Report

- i) A 5-year business plan has been produced, Muriel to copy and distribute to committee members
- ii) Club has secured a new catering contract. Croquet section to cancel Turtle Herbs and use in-house catering. Access to kitchen is to be restricted to catering staff and nominated key holders.
- iii) The club is considering the purchase or hire of a coffee machine. Concerns were expressed over the provision of coffee for matches and social events.
- iv) Cricket section wish to purchase a bowling machine Club to provide 50% of £1,000 cost; cricket section to raise other 50%.

6. Committee Members' Reports

Gwen Sims reported only 38 acceptances for Spring Lunch. Members voted to hold a raffle.

David Clarke to welcome guests. Dudley Ractliffe to be asked to say grace.

Amanda Prowse checked details of new booking sheets were checked.

David Clarke reported

- i) 25 prospective new members, all of whom have paid the new £25 coaching fee without demur. Three others have promised to pay; two more are on holiday.
- ii) The arrival of an 11-year old girl raises the issue of a Junior Membership. A subscription of £25 for a probationary year was agreed possibly rising to £50 p.a. in subsequent years. David is to consult other sections on their policy regarding Juniors. Tony has requested that a parent be present while he is coaching this young girl.
- iii) No training-books have arrived yet. 30 have been ordered, to be distributed to new trainees.
- iv) Only three coaches are available as Tony has been called jury service and Brian Smith does not wish to coach beginners. Coaches are Tony Dustan-Smith, Derek Powell, Sue Rogers and Elaine Woodward. Assistant coaches have been appointed to held them:

Amanda. Prowse, Mary Smith, Peter Miller, David Clarke with Ian Friedlander for golf croquet.

- v) A photo opportunity of new trainees is to be arranged.
- vi) Laws books are to be made available at suitable events, e.g. refresher course.

Tony Dustan-Smith

- i) Tony produced a set of training videos bought by the club: A weekly rental charge of £1 was agreed. David Temple has offered to run the library, to include books and videos.
- ii) Tony suggested that lawn 1 be re-seeded as soon as the cold spell is over.

David Temple reported that two handicap ladders will be available this season: one for high handicap 18+, the other open to all handicaps. There is to be no advanced ladder this year.

John Dixon reported that

- i) Four mallets have been donated, bringing the total of club mallets to 43.
- ii) A set of hoops and balls has also been donated. These are to be kept in reserve; the donors have been thanked in writing. John is to see about auctioning off a lesser set.
- iii) Hoops are to be painted in readiness for the season. Lawns should hopefully be laid out 1-2 days before they are due to open.
- iv) Balls are to be sorted; Tony offered to help John with this. There are 6 training sets ready for coaching sessions.
- v) The Lawn 3 hut door is to be reinforced and the lock changed.

Barbara Clarke

- i) Barbara queried the displaying of members' details in the mallet room, in the light of the Data Protection Act. Elaine felt that we should continue to display them, but the consensus was for protecting the club in future. It was agreed that, from next season, the committee will ask members to object in writing if they do not wish their details to be on display.
- ii) A letter from Don Waterhouse regarding Wharrad Turns was read out. The team captain is being asked to record the number of W. Turns, the match duration and the hoops scored. These statistics will be used to review the use of Wharrad Turns.
- iii) Lists are up for members to indicate match availability.
- iv) Golf members would prefer their notices to be in Lawn 3 hut as they rarely enter the Mallet Room. This was agreed.

Tony Dustan-Smith reported that goblets are being engraved for use as open tournament trophies. The Sidmouth Club logo is to be used.

Elaine Woodward reported that

- i) the open tournaments are nearly full.
- ii) Internal tournaments are also going well.
- iii) Elaine was asked to consider holding the doubles tournament over 3 days rather than 2 weekends.

7 Any Other Business

- i) EDDC have withdrawn their previous offer of a £10,000 grant and £5,000 loan: The proposed sprinkler appeal has therefore been put on hold for the foreseeable future.

- ii) Club afternoons were discussed.
 - iii) Christmas Lunch: it was agreed in principle that the clubhouse should be used, providing the in-house catering proves satisfactory and that the numbers permit. The Clubhouse can seat 60-65; 50 members were present at the 2003 lunch.
 - iv) It was proposed that the handicap committee (presently: Vera Henderson, Iris Dwerryhouse and Sue Rogers) should be rotated among suitable members. The committee agreed there should be some continuity, and that the handicappers should spend enough time at the club to ascertain the playing standard of individual members.
 - v) Inturf have returned to cure flooding around Lawn 4. They have removed the high spots.
 - vi) David Temple has repaired the table tennis table. He was thanked for his efforts, and it was agreed that £50 should be given to him from Gabby Macadam's table tennis fund.
9. Date of next meeting: 0930 on Thursday 1st April at Manor Garth, Seafield Rd

E. Woodward

SCTCH CLUB CROQUET SECTION

Minutes of committee meeting held at Manor Garth, Seafield Lane, Sidmouth, at 9.30am on Thursday 1st April 2004

Present: Elaine Woodward (in the Chair); Muriel Philpott (Secretary); David Clarke; John Dixon; Derek Powell; Amanda Prowse; Gwen Sims; and David Temple

1. **Apologies:** Tony. Dustan-Smith; Barbara Clarke •.
2. **Minutes of the last meeting** were agreed and signed.
3. **Matters arising**

Mm 5(u): It was proposed that a letter of thanks be sent to Turtle Herbs for their help with catering during the last season.

Min 7 (iv): David Clarke proposed and David Temple seconded that one member of the Handicap Committee should be rotated each year. It was agreed that the present Handicap Committee should be approached to seek their views.

4. **Secretary's report**

- i) 2 members from Shrewsbury Club have emailed to ask about friendly games with Sidmouth Club members on August 31st to September 2nd.
- ii) There are 37 lapel badges for sale at £5.00 each; a notice will be posted in the Mallet Room.

5. **Management Committee Report: none**

6. **Committee Members' reports**

Tony Dustan-Smith in absentia

- i) The croquet section has been asked to host the Selectors weekend in 2006 (Sept 8th - 10th); the committee agreed to accept.
- ii) The lottery appeal will be sent as drafted by the Chairman with a minor amendment.
- iii) Training videos can be borrowed free of charge by coaches and committee members.

John Dixon

- i) The croquet balls still need to be sorted.
- ii) The equipment is ready for the start of the season;
- iii) Training lawns will be ready for Monday April 5th.
- iv) The lock on the door of Lawn 3 hut has been replaced.

David Temple will put up a shelf in the Mallet Room to house the croquet books.

Derek Powell reported that open tournament planning is going well.

David Clarke said that 1 prospective new member had not yet paid.

Amanda Prowse has prepared the booking sheets for May.

Gwen Sims felt that in spite of low numbers attending the Spring Lunch it was nevertheless an enjoyable occasion. There was some discussion as to whether both a Christmas and Spring lunches should be held. It was decided to keep both for the 2004/05 season.

Elaine Woodward has the lists for the Internal tournaments ready-to put up on the notice board.

7. Any Other Business: Congratulations to Amanda who has passed her referee exam and is now a qualified referee.

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SCTCH CLUB CROQUET SECTION

Minutes of committee meeting held at the Sidmouth Club, Sidmouth, at 9.30am on Friday 30th April 2004

Present: Tony Dustan-Smith (Chair); Muriel Philpott (Secretary) :Barbara and David Clarke; John Dixon; Amanda Prowse; Gwen Sims; Elaine Woodward

1. **Apologies** Derek Powell and David Temple
2. **Minutes of the last meeting** were agreed and signed.
3. **Matters arising**
 - i) Min 3 (vii): Tony DS will contact the Handicap Committee about rotating 1 member
 - ii) Mm 6: A bookshelf will not be put up for the time being but a list of book titles will be posted on the notice board and also included in a future newsletter.
4. **Secretary's report**
 - i) Received from the CA:
 - a) Golf Croquet rules update which has been passed to Gabby Macadam.
 - b) A certificate of insurance under the new umbrella scheme - held on file.
 - ii) David Baldock and Howard Quarrell will be at the new members' evening to talk about the tournament on August 17th 2004.
 - iii) Brian Smith's B League coaching has been much appreciated.
5. **Management Committee Report.**
 - i) Catering: no food to be brought into the Pavilion; menu and price list to be exhibited outside.
 - ii) Folk Week: car park prices £5 per day (members £2); no tents or vans to be allowed.
 - iii) Membership cards will no longer be issued.
 - iv) No overseas cricketer available this year.
 - v) Vending machine; under negotiation vi) Bar licence has 5 years to run; the entertainment licence requires renewal.
 - vii) Notice to be displayed asking members to ensure that outside doors are securely shut.
6. **Committee Members' reports Amanda Prowse**
 - i) Booking sheets are being well-used with some people using 1 ½ slots.
 - ii) The Croquet Gazette has CA pegging out rule for Advanced Handicap players

Barbara Clarke

- i) The friendly against Budleigh was lost by 1.
- ii) League tournaments are well in hand.

Elaine Woodward

- i) Internal tournament games are being played.

Gwen Sims

Catering is a little difficult at present with Alan the new chef familiarizing himself with the Club facilities. Coffee-making has to be sorted as do the lunches for the open tournament on May 31st

John Dixon

- i) Lawn 2 is ready to revert to full size.
- ii) All hoops will need to be reset for the tournament May 31st to June 5th; lawns will therefore be closed on Sunday May 30th iii) Tony Dustan-Smith has provided new notice board for golf croquet for the hut on Lawn 3.

David Clarke

- i) Graham Dodd will be coaching 6 members in May.
- ii) The training programme for new members has been very successful with Golf Croquet introduced as well as Association. Ian Friedlander will take a group of new members for Golf Croquet.

7. Any Other Business

The committee decided that Cliff Jones application for a reduced membership fee should not be granted.

Date of next meeting

Thursday May 27th 2004 at 9.30am at Sidmouth Club.

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SCTCH CLUB CROQUET SECTION

Minutes of committee meeting held at the Sidmouth Club, Sidmouth, at 9.30am on Thursday May 27 2004

Present: Tony Dustan-Smith (Chair); Muriel Philpott (Secretary); Barbara and David Clarke; John Dixon; Derek Powell; Amanda Prowse; Gwen Sims.

1. Apologies Elaine Woodward and David Temple

2. Minutes of the last meeting were agreed and signed.

3. Matters arising

i) Min 3 (i): Tony Dustan-Smith had spoken to Sue Rogers who agreed that 1 member of the Handicap Committee should be rotated each year. David Clarke suggested that Graham Dodd might be approached to join the Handicap Committee. ii) Mm 7: 2 members had asked that the committee decision re Cliff Jones should be reconsidered. After discussion it was agreed not to change the decision.

4. Secretary's report

New members: only 7 of the prospective new members have joined this year with 2 couples hoping to join next year. 1 possible new member has had a session with Graham Dodd with a view to joining this year. Brian Smith has asked for a big recruitment drive next year.

5. Management Committee Report. None

6. Committee Members' reports

Amanda Prowse asked for match reports for the Herald.

Barbara Clarke

- i) At the friendly match against Budleigh in July the cost of teas will be £4.00
- ii) In future years Barbara suggested that the semi-finals and the final of the Dorothy Toye Cup should be played on Sunday afternoon following the Saturday tournament.

Gwen Sims reported that the arrangements for Sparkling Wine evening are in hand with tickets £5.00 and members being asked to bring food for a finger buffet.

John Dixon

- i) John and Brian have sorted the balls. 2 new sets of Barlow balls have been put into circulation leaving no new reserve balls. It is proposed to buy 1 new set each year either Barlow or Dawson. It was suggested that tournament ball cradles should be marked to avoid confusion.
- ii) All hoops will be reset on Sunday May 30 for the following week's tournament.

Derek Powell Tournaments are all booked; engraved glasses will be ordered for the winners to keep.

7. Any other business

Club afternoons a rota of organizing committee members has been drawn-up.

Date of next meeting:

Thursday July 8 2004 at 9.30 am at Sidmouth Club.

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SCTCH CLUB CROQUET SECTION

Minutes of committee meeting held at the Sidmouth Club, Sidmouth, at 9.30am on Thursday July 8th 2004

Present: Tony Dustan-Smith (Chair); Muriel Philpott (Secretary) Barbara Clarke; John Dixon; Derek Powell; Amanda Prowse; Gwen Sims; David Temple and Elaine Woodward

1. **Apologies** David Clarke

2. **Minutes of the last meeting** were agreed and signed.

3. **Matters arising**

- i) Mm 3(i): Tony Dustan-Smith noted that the Handicap Committee was checking handicaps of all players.
- ii) Mm 6(u): Barbara Clarke reiterated her suggestion regarding Dorothy Toye Finals

4. **Secretary's report**

- i) Dublin University Croquet Club has asked for friendly games on September 3 or 4 with Sidmouth members (2 doubles and 1 single game); agreed.
- ii) Equipment is not always put away on Lawns 3 and 4; a notice has been posted asking all members to ensure that everything has been put away before locking up and leaving the lawns.

5. **Management Committee Report**

- i) Arrangements for the Club AGM had been agreed.
- ii) Permission will be sought from the AGM to make the Club into a limited company.
- iii) Catering is improving; some reorganisation is in hand. iv) A cold drinks vending machine has been installed.
- v) Volunteers are needed for car parking duties during Festival week.
- vi) Membership numbers, especially non-players, have dropped.

6. **Committee Members' reports**

Amanda Prowse Booking sheets are working well.

Barbara Clarke All league games are going well; dates for semi-finals and finals are on the board.

David Temple Cradles for balls in the Mallet Room have been repaired.

Derek Powell Brian Smith has asked that travel costs be reviewed with mileage and petrol costs being taken into account; this will be reviewed by the new committee

Gwen Sims

- i) Thursday Club Nights are not being well attended. ii) Fun and Food Evening tickets are selling well.
- iii) The Christmas Lunch 2004 will be held in the Club

John Dixon

- i) John Palmer has made edging boards for Lawns 2, 3 and 4 to stop the balls from running off.
- ii) A set of Dawson balls has been purchased. As balls are replaced Dawson balls will be purchased (1 set per year).
- iii) Hoops have been repositioned on Lawns 2, 3 and 4; Lawn 1 to be done.

iv) The grass bins on the corner of the lawn will be emptied and removed during the winter period.

Elaine Woodward

- i) Internal tournaments progressing well.
- ii) It has been suggested that the Devonia should be played from a base of 13½; to be considered.

7. Lawn 2 Shelter

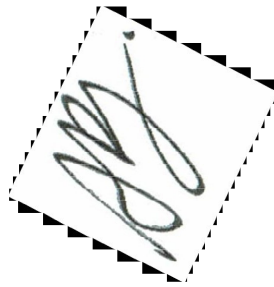
John Dixon will purchase a gazebo type shelter to be used for the rest of the season. David Temple will review plans for a more permanent structure prior to planning permission requirements.

8 Any other business

Dates of the AGM and the Christmas Lunch to be posted on the notice board

Date of next meeting

Thursday 12th August 2004 at 9.30 am at Sidmouth Club.

A handwritten signature, possibly 'J.P.', is enclosed within a square dashed border. The signature is written in a cursive style.

SCTCH CLUB CROQUET SECTION Minutes of committee meeting held at the Sidmouth Club, Sidmouth at 9.30 am on Thursday August 12th 2004

Present: Tony Dustan-Smith' (Chair); Muriel Philpott (Secretary) Barbara Clarke; David Clarke; John Dixon; Derek Powell; Gwen Sims; David Temple and Elaine Woodward

1. **Apologies** Amanda Prowse
2. **Minutes of the last meeting** were agreed and signed.
3. **Matters arising**

Min 6; JD; iv): in answer to Barbara Clarke's query about grass bins, Tony Dustan-Smith replied that at a previous Management Committee meeting Graham Dodd had said that he would look after them since when it has become a Croquet Section responsibility. John Dixon will arrange to empty them and remove the boxes at a suitable time in the winter.

4. Secretary's report

- i) Games have been arranged for visitors to the Club on September 1st and 3rd.
- ii) Don Waterhouse has announced that he will no longer be playing croquet. iii) The AGM notices and minutes will be posted on the notice board.
- iv) Club afternoons on August 17th and 31st. John Dixon and Derek Powell agreed to organise each date.
- v) Committee member reports for the AGM needed by the Secretary before the next committee meeting.

5. Management Committee Report None

6. Committee Members' reports

Barbara Clarke Sidmouth will play Plymouth at Plymouth in the semi-finals of the Intermediate league.

David Temple EDDC planning officer visited the hut on lawn 3; planning permission could be given for a planned balcony facing Lawn 2. A site meeting by the committee will take place on September 9.

Elaine Woodward

- i) Internal tournaments are up to date.
- ii) The Shot Game was a success. The layout drawings need to be revised for next year.

Gwen Sims A hot meal will be provided after the AGM and trophy presentations at a cost of about £9 per head. Because of the long wait for the meal at the Fun & Food evening the Christmas Lunch will now be held at a hotel. Gwen Sims to find a suitable venue.

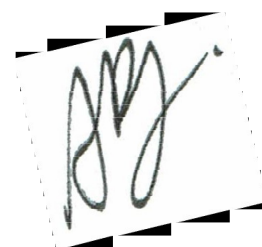
Derek Powell The 2 Open Tournaments are now fully booked.

John Dixon A loaned gazebo will be erected on Lawn 2 as a trial at the first open tournament.

7. Any other business None

Date of next meeting: -

Thursday September 9th 2004 at 9.30am at Sidmouth Club.

A handwritten signature, possibly 'Gwen Sims', is enclosed in a dashed rectangular box. The signature is written in black ink and is slanted slightly to the right.

SCTCH CLUB CROQUET SECTION Minutes of committee meeting held at the Sidmouth Club, Sidmouth at 9.30 am on Thursday September 9th 2004

Present: Tony Dustan-Smith (Chair); Muriel Philpott (Secretary); Barbara Clarke; David Clarke; John Dixon; Derek Powell; Gwen Sims; David Temple and Elaine Woodward

Apologies Amanda Prowse

1. Prior to the meeting a site visit to the Hut on Lawn 3 was made with Howard Quarrell in attendance. It was decided that David Temple would have the plans of the Hut Extension drawn up ready for application for planning permission. Tony Dustan-Smith will raise the matter at the next Management Meeting.

2. **Minutes of the last meeting** were agreed and signed

3. **Matters arising**

Mm 6; Gwen Sims reported that the Bedford Hotel has good choice of menu for the Christmas Lunch; £16 per head will be charged.

4. **Secretary's report**

i) Gabby Macadam is stepping down from organising Golf Croquet next season. Ian Friedlander will manage the Golf Croquet Tournaments and 6 people will be responsible for running the Golf Croquet sessions.

ii) Visitors games have all taken place.

iii) The AGM notices and minutes have been posted on the notice board.

iv) Notes on the history of the Croquet Section compiled by Gwynneth Dart show that croquet tournaments were probably begun in 1907; this will provide an opportunity to celebrate a centenary of tournaments in 2007.

5. **Management Committee Report**

i) The Club is in the process of becoming a limited company.

ii) It is hoped to appoint a part-time manager to oversee the catering and fund-raising. A representative of each section of the Club will meet to examine the needs of their section. Jonathan Coombes has agreed to be the Croquet representative.

iii) The cricket square is to be re-laid at a cost of £14,000.

6. **Committee Members' reports**

Amanda Prowse sent the following report in her absence:

i) Publicity notices are going well and the Sports Editor of the Sidmouth Herald will come to learn about the various croquet strokes and will then write a feature article for the paper.

ii) Booking sheets have been well used with the One and half hour slots on 2 Lawns proving popular with new members.

David Temple Ladder games are progressing well with the final date set for 20th October unless the lawns are to be closed earlier.

Barbara Clarke The Federation League Semi-final versus Swindon will be played at Bath on 12th September.

Elaine Woodward

It has been difficult to arrange the finals of internal tournaments with players not always being available on the appropriate date.

Gwen Sims Supper following the AGM will be a 3-course meal costing £9.00 per head. **John Dixon**

- i) Hoops on Lawn 1 have been repositioned with those on lawns 2, 3 & 4 to be done.
- ii) A gazebo for Lawn 2 will be hired for the B Level weekend.
- iii) The Award Boards will be updated in conjunction with John Toye.
- iv) Lawn problems, i.e. humps and hollows, need to be addressed; John Dixon and Tony Dustan-Smith will consult with Terry and Howard Quarrell.

Derek Powell Open Tournament dates for 2005 need to be submitted by next month. Fees will be £15.00 for the weekend and £17 for the week.

7. Any other business

- i) John Dixon will purchase 2 sets of secondary balls and 1 set of primary Dawson Match balls.
- ii) Tony Dustan-Smith will approach Sidmouth College with a view to croquet being played on their All Weather turf.
- iii) Howard Quarrell will be asked to present the trophies at the AGM with John Dixon to thank him.

Date of next meeting:

Thursday October 14th 2004 at 10.00 am followed by lunch

A handwritten signature in black ink, appearing to be 'AGJ', is written on the page.

SCTCH CLUB CROQUET SECTION Minutes of committee meeting held at the Sidmouth Club Sidmouth at 10 00 am on Thursday 14th October 2004

Present: Tony Dustan-Smith (Chair); Muriel Philpott (Secretary); Barbara Clarke; David Clarke; Amanda Prowse; Gwen Sims; David Temple and Elaine Woodward

Apologies John Dixon; Derek Powell

1 Minutes of the last meeting were agreed and signed.

2 Matters arising none

3 Secretary's report

- i) The AGM of the South West Federation will be held on Sunday 31st October; the secretary and 3 other croquet representatives will be attending.
- ii) President's Cup: the Chairman of the CA has agreed to consider our request to host the event for our "centenary" year. iii) Visitors from Dublin have written to thank the Club for its hospitality.
- iv) Golf Croquet: Barbara Clarke will contact Gabby Macadam to discuss any changes in the organisation of the weekly sessions.
- v) Amanda Prowse will submit information about the croquet club for a leaflet to be published by Sidmouth Town Council.

4 Management Committee Report by Barbara Clarke on behalf of Tony Dustan-Smith

- i) A newsletter to be circulated shortly
- ii) Any money bequeathed to the croquet section will go towards the costs incurred in relaying the lawns.
- iii) Catering: problems still to be resolved.
- iv) Although the Club financial year runs from 1st April to 31st March sections may request subscriptions at an earlier date.
- v) Management Committee to be informed of progress on the refurbishment of the hut on Lawn 3

5 Committee Members' reports

i) John Dixon sent the following report in his absence:

- a) A list of maintenance tasks for the winter is being prepared including the re-felting of the roof of the hut on Lawn 1; Iris Dwerryhouse will pay for the materials.
- b) The annual equipment inventory will be made after the end of the playing season.
- c) Closure of lawns: 1 25th October; 2 27th October; 3 and 4 31st October.
- d) Gazebo trial was not successful.

ii) Amanda Prowse

- a) Publicity is going well.
- b) An analysis of lawn bookings will be produced.

iii) David Temple John Palmer is obtaining a quote for the work to be undertaken on Lawn 3 hut. Planning permission will cost £150. David to report to the Management Committee on the 30th November 2004.

iv) Gwen Sims

- a) asked for a container to carry the thermoses of coffee down to the lawns.

b) During her absence Gwen will hand over the arrangements for the Christmas Lunch to the Secretary.

7. **AGM arrangements** are all in hand

8. **Any other business**

i) John Dixon will purchase 7 sets of Dawson Match balls with the agreement of Graham Dodd.

ii) The committee agreed that whoever runs an open tournament would arrange for prizes and presenters.

Date of next meeting:

Thursday 11th November 2004 at 9.30 am at 8 Deans Mead Sidmouth; to be confirmed after AGM

Barbara Clark
October 20, 2005

SIDMOUTH CRICKET CROQUET TENNIS & HOCKEY CLUB
MINUTES OF THE ANNUAL GENERAL MEETING OF THE CROQUET SECTION HELD
ON THURSDAY OCTOBER 21ST 2004 IN THE PAVILION FORTFIELD

1 The Chairman, Tony-Dustan Smith welcomed 48 members to the meeting and asked everyone to stand in silence to respect the memory of Val Mott a Michael Smekal who had passed away during the year.

2. Apologies for absence were received from Sheila Adams, Mavis Baldock, Ruth Brown, Jonathan Coombs, Gloria Evans, Barbara Jennings, Joan Lawton, Peter Miller, Helen Smekal, Brian and Mary Smith and Richard Wood.

3 Minutes of the 2003 AGM were approved and signed. I

4 The Committee Report was read by the Secretary (copy attached¹)

5 Acceptance of the Committee Report was proposed by Katherine Holroyde and seconded by Iris Dwerryhouse

6 A cash flow statement for the croquet section was presented by Derek Powell attached¹).

7. Dudley Ractliffe gave an entertaining vote of thanks to the retiring committee.

8. Tony Dustan-Smith gave his Chairman's report (copy attached).

9. A motion proposed by Betty Hills as follows:

"That the format for nominations for the members of the croquet committee should return to the format used before 2003 i.e. a blank list should be put in the Mallet Room which would allow all members the opportunity of making nominations for Chairman, Secretary and members of the committee subject of course to the nominees' approval." This motion was seconded by Esme Owen and passed with 20 votes in favour, 6 against and the remainder abstaining.

10. The committee as listed was elected en-bloc; proposed by Jo McInerney and seconded by Doreen O'Hara. At this point Tony Dustan-Smith handed over the chair to his successor Barbara Clarke.

11. Any other business: Robert Hammond spoke on two issues:

- i) running the club as a business in line with many golf clubs
- ii) lawn maintenance

12. Notices

i) Barbara Clarke said that it is intended to introduce Golf Croquet coaching in the new season with possible participation in CA Golf Croquet Tournaments. A member of the committee will represent Golf Croquet interests.

ii). Howard Quarrell gave special thanks to the retiring chairman Tony Dustan-Smith for all his hard work during the last three years.

13. Howard Quarrell presented the trophies to the tournament winners and the croquet improvers.

14 John Dixon gave a vote of thanks to Howard Quarrell for presenting the prizes.

15. In closing the meeting Barbra Clarke thanked everybody for attending and gave special thanks to Tony Dustan-Smith for all his hard work towards the new lawns and to Elaine Woodward who has always been a mine of information.

¹ neither report attached with original minutes Muriel Philpott Hon Secretary 2004